

MITCHELL TOWNSHIP MEETING AGENDA
Thursday, May 21, 2026

/

REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE AGENDA

MINUTES from April

FINANCIAL Report

PUBLIC COMMENTS:

DEPARTMENTAL REPORTS

- Assessing
- Fire Department
- Planning Commission
 - Approve new member
- Roads
 - Dust Control / Chlorides
- Zoning Administrator
- Cemetery
 - Trees
- Building
- Park
 - Clean up
- Elections

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

Next meeting date June 18, 2026 @ **7:00 p.m.**

ADJOURNED

Mitchell Township Board

April 16, 2026

Meeting Minutes

The April meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Thursday, April 16th, at 7:00 pm at the Mitchell Township Hall, 6849 W. Tower Rd, Curran, Michigan.

Members Present: Supervisor Carla Brimm, Treasurer Kevin Small, Clerk Olivia Bowers, Trustee Mike Lay, Trustee Paula Taylor

Members Absent:

Other Present: 1

March 2026 Minutes

It was moved by Kevin Small, supported by Mike Lay, to approve the minutes from the March meeting.

Yes- 5 No-0 Absent-0 Motion Carried

March Financial Report

It was moved by Kevin Small, supported by Mike Lay, to approve the financial reports from the March meeting.

Yes- 5 No-0 Absent-0 Motion Carried

Public Comment

5 Community Members Present for presentation on the Future of Curran

Departmental Reports

Assessing

It was moved by Kevin Small, supported by Paula Taylor, to hire Joan Fackler for the Assessor Position.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Kevin Small, supported by Carla Brimm, to pay Joan Fackler the Assessor \$19,200.00 for year 1 with yearly increase by \$1,200.00 for five years 2031.

Yes- 5 No-0 Absent-0 Motion Carried

Fire Department

It was moved by Olivia Bowers, supported by Kevin Small, to pay Michigan State Fireman's Association \$354.08 and \$110.37 for Instructor Books and Class.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Kevin Small, supported by Paula Taylor, to pay Ding's \$10,444.02.

Upon Roll Call Kevin Small Yes, Carla Brimm Yes, Mike Lay Yes, Olivia Bowers Yes, Paula Taylor Yes
Motion Carried

It was moved by Carla Brimm, supported by Mike Lay, to pay Forward Energy \$1,282.65

Yes- 5 No-0 Absent-0 Motion Carried

Planning Commission

None

Roads

None

Zoning Administrator

2 Correspondences

It was moved by Kevin Small, supported by Paula Taylor, to Reimburse \$50.00 for OnxMap.

Yes- 5 No-0 Absent-0 Motion Carried

Cemetery

None

Building

It was moved by Carla Brimm, supported by Paula Taylor, to pay Gilchrist for Servicing the furnace.

Yes- 5 No-0 Absent-0 Motion Carried

Park

None

Elections

None

Correspondence

Old Business

New Business

It was moved by Carla Brimm, supported by Kevin Small, to pay \$254.27 for Adobe Software subscription.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Carla Brimm, supported by Mike Lay, to pay Alcona County Review \$80.33.

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Kevin Small, supported by Paula Taylor, to cash out CD \$19,442.18 to repay the Road fund and Park fund.

Upon Roll Call Kevin Small Yes, Carla Brimm Yes, Mike Lay Yes, Olivia Bowers Yes, Paula Taylor Yes

Motion Carried

It was moved by Kevin Small, supported by Carla Brimm, to pay Fairview Hardware \$45.96

Yes- 5 No-0 Absent-0 Motion Carried

It was moved by Kevin Small, supported by Carla Brimm, to pay Whitlock \$510.80 for Printing.

Yes- 5 No-0 Absent-0 Motion Carried

Adjourned at 9:45pm

Next meeting May 21st @ 7:00 p.m.

Curran Fire Department

5/21/2026 4:37 PM

Register: 206.001.000 FD - CU Checking

From 04/01/2026 through 04/30/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2026	1847	Consumers Energy	-split-	Paying 2 Acco...	118.44	X		35,443.11
04/06/2026	ONLINE ...	AAACU	Accounts Payable		1,080.23	X		34,362.88
04/06/2026	ONLINE ...	Mitchell Township	206.100.000 Fire Depa...	MARCH 2026 ...	3,052.47	X		31,310.41
04/06/2026	ONLINE ...	Mitchell Township	206.100.000 Fire Depa...	APRIL 2026 W...	7,657.10	X		23,653.31
04/16/2026	ACH	Allband Multimedia	206.265.000 Buildings...		151.68	X		23,501.63
04/27/2026			-split-	Deposit		X	24,936.68	48,438.31
04/28/2026			206.000.671 Other Re...	Deposit		X	50.00	48,488.31
04/30/2026	ONLINE ...	AAACU	Accounts Payable		1,080.23			47,408.08
04/30/2026	1848	forward energy	206.265.000 Buildings...	Account 917437	1,282.65			46,125.43
04/30/2026	1849	Michigan State Fire...	-split-	Instructor Trai...	464.45			45,660.98
04/30/2026	1850	Fitzpatrick's Hardware	-split-	Invoice 5753153	404.98			45,256.00
04/30/2026	1851	Dinges Fire Company	-split-	Invoices and L...	15,929.16			29,326.84
04/30/2026	1852	Banning Electric	206.265.000 Buildings...	Invoice 20-1736	250.00			29,076.84
04/30/2026	1853	Consumers Energy	-split-	Paying 2 Accts	129.11			28,947.73

4:38 PM

05/21/26

Cash Basis

Curran Fire Department

Profit & Loss

April 2026

	Apr 26
Income	
206.000.400.000 Tax Revenues	
402.000 Current Property Taxes	24,936.68
Total 206.000.400.000 Tax Revenues	24,936.68
206.000.664 Interest	8.29
206.000.671 Other Revenue	
671.001 Donations	50.00
Total 206.000.671 Other Revenue	50.00
Total Income	24,994.97
Expense	
206.100.000 Fire Department	
716.000 Wages - Bookkeeping	10,709.57
726.000 Supplies	172.50
727.000 Equipment - New	
Grant - Equipment New	404.98
727.000 Equipment - New - Other	15,929.16
Total 727.000 Equipment - New	16,334.14
770.000 Postage	88.48
802.000 Fees	7.22
928.000 Fuel for Vehicles	75.33
Total 206.100.000 Fire Department	27,387.24
206.175.000 Staff	
831.000 Seminars and Training	464.45
Total 206.175.000 Staff	464.45
206.265.000 Buildings & Grounds	
728.000 Equipment - Repair	250.00
923.000 Electric	247.55
925.000 Propane - Heat	1,282.65
926.000 Telephone	151.68
206.265.000 Buildings & Grounds - Other	827.00
Total 206.265.000 Buildings & Grounds	2,758.88
Total Expense	30,610.57
Net Income	-5,615.60

Curran Fire Department
Balance Sheet
As of April 1, 2026

	Apr 1, 26
ASSETS	
Current Assets	
Checking/Savings	
206.001.000 FD - CU Checking	35,443.11
206.002.000 FD-CU Savings	41,538.26
206.003 Certificates of Deposit	27,022.21
206.004 Certificate of Deposit	20,819.12
Total Checking/Savings	124,822.70
Other Current Assets	
206-000-084.101 Due From Genera	2,711.27
Total Other Current Assets	2,711.27
Total Current Assets	127,533.97
TOTAL ASSETS	127,533.97
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
AAACU CREDIT CARD	1,155.56
Total Credit Cards	1,155.56
Other Current Liabilities	
Payroll Liabilities	-2,911.76
Total Other Current Liabilities	-2,911.76
Total Current Liabilities	-1,756.20
Total Liabilities	-1,756.20
Equity	
Retained Earnings	129,475.65
Net Income	-185.48
Total Equity	129,290.17
TOTAL LIABILITIES & EQUITY	127,533.97

Mitchell Township

5/21/2026 4:46 PM

Register: 100.001 AAACU DDA GF

From 04/01/2026 through 04/30/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2026	1891	VOID	201.702.000 CURRA...	Printing Error		X		2,410.15
04/01/2026	1914	VOID	101.265.000 Building ...	Printing Error		X		2,410.15
04/01/2026	1915	Consumers Energy	-split-	Paying 4 accou...	219.94	X		2,190.21
04/01/2026	1916	Alcona County Review	-split-	Board of Review	51.90	X		2,138.31
04/01/2026	1917	VOID	101.446.000 Street an...	Printing Error		X		2,138.31
04/01/2026	1918	Alcona County Road ...	101.446.000 Street an...	Road Signs Inv...	142.60	X		1,995.71
04/01/2026	1892	Trader, Herb	-split-		444.91	X		1,550.80
04/01/2026	1893	Thorn, Kelly S	-split-		1,018.97	X		531.83
04/01/2026	1894	THORN, KC J	-split-		1,508.27	X		-976.44
04/01/2026	1895	Thompson, Randy	-split-		1,311.60			-2,288.04
04/01/2026	1896	Small, Kevin	-split-		960.89	X		-3,248.93
04/01/2026	1897	Sanford, Michael R	-split-		461.40	X		-3,710.33
04/01/2026	1898	Reynolds, Rose Marie	-split-		220.24	X		-3,930.57
04/01/2026	1899	Poellet, Laura L	-split-		92.35	X		-4,022.92
04/01/2026	1900	Palmer, Patricia C	-split-		176.20	X		-4,199.12
04/01/2026	1901	McEwen, Dana R.	-split-		575.63	X		-4,774.75
04/01/2026	1902	MAYES, THOMAS J	-split-		255.48	X		-5,030.23
04/01/2026	1903	Lay, Douglas M	-split-		110.13	X		-5,140.36
04/01/2026	1904	GARRETT, BEN	-split-		281.92	X		-5,422.28
04/01/2026	1905	FULSHER, JOSHU...	-split-		22.03	X		-5,444.31
04/01/2026	1906	EDGERTON, ASHL...	-split-		81.49	X		-5,525.80
04/01/2026	1907	Cordes, Rodney	-split-		244.47	X		-5,770.27
04/01/2026	1908	CORDES, CARL G	-split-		632.11	X		-6,402.38
04/01/2026	1909	Conner, Sarah D	-split-		176.20	X		-6,578.58
04/01/2026	1910	Brimm, Carla S	-split-		672.74	X		-7,251.32
04/01/2026	1911	Bowers, Olivia M	-split-		1,126.24	X		-8,377.56
04/01/2026	1912	BENEDICT, MATT...	-split-		81.49	X		-8,459.05
04/01/2026	1913	TRALFA, HANNA R	-split-		832.55	X		-9,291.60
04/06/2026			101.101.000 Township...	Deposit		X	3,052.47	-6,239.13
04/06/2026			101.101.000 Township...	Deposit		X	7,657.10	1,417.97
04/06/2026	35075669	United States Treasury	-split-	38-2453961	2,036.82	X		-618.85
04/06/2026	95690285	United States Treasury	-split-	38-2453961	224.94	X		-843.79
04/06/2026			100.002 CU-GF Savings	Funds Transfer...		X	12,000.00	11,156.21
04/16/2026	ACH	AllBand Multimedia	20000 · Accounts Paya...		117.69	X		11,038.52
04/16/2026	ACH	McCardel Water Co...	20000 · Accounts Paya...		32.00	X		11,006.52
04/27/2026			-split-	Deposit		X	8,423.37	19,429.89
04/27/2026			-split-	Deposit		X	17,362.71	36,792.60
04/27/2026			-split-	Deposit		X	16,054.82	52,847.42
04/28/2026			-split-	Deposit		X	100.00	52,947.42

Mitchell Township

5/21/2026 4:46 PM

Register: 100.001 AAACU DDA GF

From 04/01/2026 through 04/30/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/29/2026	ACH	INTUIT QB	20000 · Accounts Paya...		415.28	X		52,532.14
04/30/2026			101.000.539 State Rev...	Deposit		X	5,772.00	58,304.14
04/30/2026	ACH	INTUIT QB	20000 · Accounts Paya...		1,346.20	X		56,957.94
04/30/2026	1919	Consumers Energy	-split-	Paying 4 Acco...	204.61			56,753.33
04/30/2026	1920	B S & A Software	-split-	Invoice 167651	1,720.00			55,033.33
04/30/2026	1921	banning electric	101.265.000 Building ...	Invoice 20-4736	250.00			54,783.33
04/30/2026	1922	Forward Energy	101.265.000 Building ...	Account 917438	650.63			54,132.70
04/30/2026	1923	Gilchrist Mechanical...	101.265.000 Building ...	Invoice 65498	218.00			53,914.70
04/30/2026	1924	Fairview Hardware	-split-	Account 13144	45.96			53,868.74
04/30/2026	1925	Whitlock Business S...	-split-	Invoice 876001	510.80			53,357.94
04/30/2026	1926	Alcona County Review	-split-	Invoice 30696	80.33			53,277.61
04/30/2026	1927	Bowers, Olivia M	-split-		1,126.25			52,151.36
04/30/2026	1928	Brimm, Carla S	-split-		672.75			51,478.61
04/30/2026	1929	Lay, Douglas M	-split-		220.25			51,258.36
04/30/2026	1930	McEwen, Dana R.	-split-		575.63			50,682.73
04/30/2026	1931	Poellet, Laura L	-split-		92.35			50,590.38
04/30/2026	1932	Sanford, Michael R	-split-		511.40			50,078.98
04/30/2026	1933	Small, Kevin	-split-		1,088.19			48,990.79
04/30/2026	1934	Taylor, Paula F	-split-		110.13			48,880.66
04/30/2026	1935	Thompson, Randy	-split-		1,311.60			47,569.06
04/30/2026	1936	THORN, KC J	-split-		656.35			46,912.71
04/30/2026	1937	Trader, Herb	-split-		132.14			46,780.57
04/30/2026	1938	TRALFA, HANNA R	-split-		568.25			46,212.32

Mitchell Township

Profit & Loss

April 2026

	Apr 26
Income	
101.000.400 Tax Revenues	
402.000 Current Property Taxes	41,535.37
402.001 County Collected Tax	16,054.82
412.001 Summer Tax Admin Fee	8,423.37
412.002 Winter Tax Admin Fee	17,362.71
Total 101.000.400 Tax Revenues	83,376.27
101.000.476 Licenses & Permits	
476.001 Land Use Permits	100.00
Total 101.000.476 Licenses & Permits	100.00
101.000.539 State Revenues	5,772.00
101.000.664 Interest	
664.002 Road Fund Interest	28.93
664.003 Money Market Interest	24.30
101.000.664 Interest - Other	7.13
Total 101.000.664 Interest	60.36
Total Income	89,308.63
Expense	
101.101.000 Township Board	
101.000.229 Due Federal Govt	
229.002 Federal Social Security	
862.000 Company Social Sec.	1,252.42
Total 229.002 Federal Social Security	1,252.42
229.003 Federal Medicare	
863.000 Company Medicare	292.88
Total 229.003 Federal Medicare	292.88
Total 101.000.229 Due Federal Govt	1,545.30
101.103.000 Trustees	
702.000 Per Meeting Wage	500.00
Total 101.103.000 Trustees	500.00
900.000 Printing and Publishing	54.38
902.000 Website and Maintenance	50.00
66000 - Payroll Expenses	-10,709.57
Total 101.101.000 Township Board	-8,559.89
101.171.000 Supervisor	
702.000 Salary	1,500.00
Total 101.171.000 Supervisor	1,500.00
101.215.000 Clerk	
702.000 Salary	2,500.00
704.000 Internet	100.00
741.000 Software - New	2,015.75
Total 101.215.000 Clerk	4,615.75
101.216.000 Deputy Clerk	
702.000 Salary	1,250.00
Total 101.216.000 Deputy Clerk	1,250.00

Mitchell Township

Profit & Loss

April 2026

	Apr 26
101.247.000 Board of Review	
703.000 per diem - Full Day	680.00
704.000 per diem - Half Day	170.00
900.000 Printing & Publishing	77.85
Total 101.247.000 Board of Review	927.85
101.253.000 Treasurer	
702.000 Salary	2,300.00
742.000 Software - Updates	923.00
802.005 Tax Roll	510.80
861.000 Mileage	39.20
Total 101.253.000 Treasurer	3,773.00
101.257.000 Assessor	
702.000 Salary	3,200.00
742.000 Software - Updates	797.00
Total 101.257.000 Assessor	3,997.00
101.262.000 Elections	
900.000 Printing & Publishing	0.00
Total 101.262.000 Elections	0.00
101.265.000 Building & Grounds	
702.013 Custodial Wages	200.00
726.000 Supplies	601.31
728.000 Equipment - Repair	468.00
921.000 Water Services	32.00
923.000 Electric	213.53
925.000 Propane - Heat	650.63
926.000 Telephone	117.69
934.000 Plowing	110.00
935.000 Grounds-FD Plow/Mow	45.00
Total 101.265.000 Building & Grounds	2,438.16
101.276.000 Cemetery	
702.000 Sexton Wages	300.00
Total 101.276.000 Cemetery	300.00
101.446.000 Street and Bridges	
950.000 Signs	142.60
Total 101.446.000 Street and Bridges	142.60
101.448.000 Street Lighting	
927.000 Street Lighting	211.02
Total 101.448.000 Street Lighting	211.02
101.722.000 Zoning Board	
702.000 Salary	1,000.00
Total 101.722.000 Zoning Board	1,000.00

Mitchell Township
Profit & Loss
April 2026

	Apr 26
201.702.000 CURRAN FIRE DEPT	
702.001 CHIEF SALARY	1,250.00
702.002 ASSISTANT CHIEF	1,050.00
702.005 VEHICLE MAINTENANCE	20.00
702.006 EQUIPMENT MAINTENANCE	0.00
702.007 DEPARTMENTAL MEETING	225.00
702.008 MEDICAL RUN	0.00
702.009 FIRE RUN	3,120.00
702.010 EXTENDED SERVICE	40.00
702.012 BUILDING MAINTENANCE	740.00
702.015 MUTUAL FIRE RUN	0.00
702.016 MUTUAL MEDICAL RUN	0.00
Total 201.702.000 CURRAN FIRE DEPT	6,445.00
Total Expense	18,040.49
Net Income	71,268.14

Mitchell Township
Balance Sheet
As of April 1, 2026

	<u>Apr 1, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
100.001 AAACU DDA GF	-9,291.60
100.002 CU-GF Savings	12,534.69
100.003.001 Metro Fund	49,426.61
100.003.002 Road Fund	58,449.64
100.004 Park Fund	7,868.88
101.101 Certificate of Deposit	21,962.39
101.102 Certificate of Deposit	18,542.29
Total Checking/Savings	<u>159,492.90</u>
Other Current Assets	
101-000-084 Due From Tax Fund	5,005.40
204-000-084.101 Due From Gener	1,694.55
Total Other Current Assets	<u>6,699.95</u>
Total Current Assets	<u>166,192.85</u>
TOTAL ASSETS	<u>166,192.85</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-214.204 Due to Road	1,694.55
101-000-214.206 Due to Fire	2,711.27
24000 - Payroll Liabilities	10,003.47
Total Other Current Liabilities	<u>14,409.29</u>
Total Current Liabilities	<u>14,409.29</u>
Total Liabilities	14,409.29
Equity	
32000 - Retained Earnings	165,915.90
Net Income	-14,132.34
Total Equity	<u>151,783.56</u>
TOTAL LIABILITIES & EQUITY	<u>166,192.85</u>

Mitchell Township
Zoning Minutes
April 2026

- 04-02-2026 Kevin Brooks has existing foundation and wants to put a gazebo on it. 8446 Main St. Crooked Lake. He's mailing application and fee to me. 517-403-5700.
- 04-08-2026 Received application and check from Kevin Brooks. Issued LUP 26-003.
- 04-09-2026 Received call from Jesse 720-823-0557 inquiring about splitting property for sale on M65 and VanWagoner. Minimum acreage for splitting 5 acres. Gave him setbacks for building.
- 04-10-2026 Michael Thompson 989-370-1955 inquiring if AirBNB allowed in Crooked Lake. Notified that it's permitted with Township. Needs to check with Home Owners Association.
- 04-22-2026 Dave 586-453-7135 needs LUP for deck and roof attached to garage. Filling out application and mailing to me with fee.
- Paul 586-770-1917 called about obtaining address. Advised he contact Building Department.
- Don Aikens 517-902-2446 needed information on LUP for a deck.
- 04-27-2026 Will Demaris 248-568-6410 needs LUP. He's mailing application and fee to me.
- Joan (Township Assessor) called inquiring on Tiny House ruling. We discussed minimum square footage and property. She's going to pursue a Certificate of Occupancy from Owner requesting Homestead.